

Standard Envelope Sizes & Styles

Comprehensive guide for commercial print and layout setup of standard envelopes categorized by production line style. Flap classifications denote OS (Open Side) and OE (Open End).

Regular & Window Envelopes

Envelope Name / No.	Dimensions (Inches)	Flap Style
Regular No. 8	3-5/8 x 6-1/2	OS
Window No. 8	3-5/8 x 6-1/2	OS
Window No. 8-1/2	3-3/4 x 6-3/4	OS
Window 1 M.I.C.R.	3-3/4 x 7-7/8	OS
Window 2 M.I.C.R.	3-3/4 x 8-3/4	OS
Window Cheque	3-3/4 x 8-3/4	OS
Window Legal Tufold	4 x 7-1/2	OS
Window No. 9	4 x 9	OS
Window T-4 (old)	4-1/8 x 9	OS
Window T-4 (new)	5-3/4 x 9	OS
Window Double T-4	5-3/4 x 9	OS
Window Municipal Tax	5-3/4 x 9-1/2	OS
Regular No. 10	4-1/8 x 9-1/2	OS
Regular No. 11	4-1/2 x 9-5/8	OS

Catalogue Envelopes

Envelope Name / No.	Dimensions (Inches)	Flap Style
No. 0	4-5/8 × 6-3/4	OE
No. 1	5-1/2 × 7-1/2	OE
No. 2	5-1/2 × 8-1/2	OE
No. 2-1/2	5-3/4 × 9-1/2	OE
No. 3	6-1/2 × 9-1/2	OE
No. 5	7-1/2 × 10-1/2	OE
No. 7	9 × 12	OE
No. 8	10 × 13	OE
No. 9	11-1/2 × 14-1/2	OE
No. 10	9-1/2 × 14-3/4	OE
No. 15	15 × 18	OE
Unnumbered Large	12 × 16	OE
Unnumbered Large	12 × 18	OE

Remittance Envelopes

Envelope Name / No.	Dimensions (Inches)	Flap Style
No. 8 Remittance	3-5/8 x 6-1/2	OS
No. 8-1/2 Remittance	3-3/4 x 6-3/4	OS
Legal Remittance	4 x 7-1/2	OS
No. 9 Remittance	4 x 9	OS
No. 10 Remittance	4-1/8 x 9-1/2	OS
No. 10 Remittance	4-1/8 x 9-1/2	OE
No. 11 Remittance	4-1/2 x 9-5/8	OS
No. 11 Remittance	4-1/2 x 9-5/8	OE
No. 14 Remittance	5 x 11-1/2	OS
No. 14 Remittance	5 x 11-1/2	OE

Invitation & Social Envelopes

Envelope Name / No.	Dimensions (Inches)	Flap Style
Unnumbered Small	2-3/4 x 4	OS
Small Octavo	3-3/4 x 4-3/4	OS
Large Octavo	4-1/4 x 5-1/4	OS
Unnumbered Medium	6 x 7-1/2	OS
No. 0	2-3/4 x 4	OS

No. 1	$3-5/8 \times 5-1/2$	OS
No. 2	$4-1/8 \times 6-1/8$	OS
No. 3	$4-1/2 \times 6-5/8$	OS
No. 4	$5 \times 6-1/2$	OS
No. 5	$6 \times 7-1/2$	OS
No. 13	$4-1/8 \times 6-1/8$	OS
No. 20	$4-1/4 \times 5-7/8$	OS
No. 23	$4-1/2 \times 6-5/8$	OS
No. 25	$5 \times 6-1/2$	OS
No. 17	$6 \times 7-1/2$	OS
A2	$4-3/8 \times 5-3/4$	OS
A6	$4-3/4 \times 6-1/2$	OS
A7	$5-1/4 \times 7-1/4$	OS
A8	$5-1/2 \times 8-1/8$	OS

Booklet Envelopes

Envelope Name / No.	Dimensions (Inches)	Flap Style
No. 1	5-1/2 x 7-1/2	OS
No. 2-1/2	5-3/4 x 9-1/2	OS
No. 3	6-1/2 x 9-1/2	OS
No. 7	9 x 12	OS
No. 8	10 x 13	OS

Coin Envelopes

Envelope Name / No.	Dimensions (Inches)	Flap Style
No. 1	2-1/4 x 3-1/2	OE
No. 2	2-1/2 x 4-1/4	OE
No. 3	3-1/4 x 4-3/4	OE
No. 3-1/2	3 x 4-1/2	OE
No. 5	3-1/4 x 5-5/8	OE
No. 6	3-1/2 x 6-1/8	OE

Miscellaneous & Special Purpose

Envelope Name / No.	Dimensions (Inches)	Flap Style
Annual Report Pictorial	7 × 12	OS
Printer Dockets	8-3/4 × 11-1/4	OE
X-Ray	14-1/2 × 17-1/2	OE
First Class	9 × 12	OE
Inter-Departmental	10 × 13	OE
Jewellery Repair	3-1/4 × 5-5/8	OE
Monarch	3-7/8 × 7-1/2	OS
Square 5x5	5 × 5	OS
Square 5.5x5.5	5-1/2 × 5-1/2	OS
Square 6x6	6 × 6	OS
Square 6.5x6.5	6-1/2 × 6-1/2	OS
Square 7.5x7.5	7-1/2 × 7-1/2	OS
Square 9x9	9 × 9	OS